

## BEST PRACTICE SHEET

<b>Name/title</b>	<b>Mind Mapping</b>																				
<b>Type</b> (select one)	<input type="radio"/> Model <input type="radio"/> <b><u>Method</u></b> <input type="radio"/> Task <input type="radio"/> Technique <input type="radio"/> Activity																				
<b>Skill points</b> (how strong is this activity in the field of the 3 skills, where 1 is the least useful in developing a particular skill and 10 means that the method is very effective in improving a given skill)	<i>Critical thinking</i>																				
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	<i>Managing own learning process</i>																				
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<b>Goal(s) of the activity</b> (what [sub]skills are targeted?)	Mind Mapping is a smart quotation method that supports learning, memorizing, and recalling information, also for organizing, structuring and storing knowledge. Mind Mapping is based on an associative memory model, where each piece of information that reaches the brain connects to many others through associations. In this model, access to our memory resources allows for key words that trigger the entire associative context. maps, a combination of words and images that help stimulate both logic and creativity, to effectively and effectively engage the (integrating) mind. Through verbal and visual coding, they facilitate the assimilation of new messages, enhance information retention, and better organize the acquired knowledge. The purpose of Mind Mapping in the context is to increase the efficiency of the learning process, including improving problem solving ability (by structuring thoughts and looking at the problem from a wider perspective), improving creative and critical thinking (by finding connections between seemingly unrelated pieces of information) and improving The ability to																				

	manage one's own learning process (dealing with information loads, organizing and controlling time around important and urgent activities).
<b>Description</b> <i>(what is it, how to use it, what issues could occur that need special attention? is any previous knowledge needed? )</i>	<p>A large sheet of paper and colored pens are needed to create a mind map. Creating a map of thoughts, naturally depending on the problem, takes about 20-30 minutes. In the central part of the map you should place a colored drawing (main concept - topic). It should leave thick lines with key words in words or images. These lines may go thinner with the less important information, and from them further. According to the authors' recommendations, this map of thoughts should adopt a radial structure, reflecting the way of thinking, based on the formation of successive associations.</p> <p>The Mind Map Book author Tony Buzan gives the following advice on mapping thoughts:</p> <ul style="list-style-type: none"> <li>• in the middle of the paper draw a picture related to the topic consisting of a minimum of three colors,</li> <li>• use images and symbols throughout the map,</li> <li>• the most important words should be most strongly marked,</li> <li>• only one word or figure may be on the same line,</li> <li>• lines should be as long as words,</li> <li>• use different font sizes and styles,</li> <li>• use a variety of colors,</li> <li>• place on the Thought Map not only the facts themselves, but also problems, associations, questions, etc.</li> <li>• get carried away with your imagination,</li> <li>• • create your own mind mapping style.</li> </ul>
<b>How do we know if we succeeded?</b> <i>(how can a certain learning goal be measured through this activity)</i>	<p>Mind maps are characterized by a lack of monotony accompanying the process of making traditional notes. Thanks to the use of colors and images, this is a very eye-catching way to record, requiring only a small introduction at first. This is a simple, universal method that stimulates spatial-visual thinking and allows you to gain a new perspective by presenting the problem graphically. The map has an open composition that you can easily complement (add information and new ideas to the place of your choice without having to create a new note). It works well</p>

	when analyzing the problem, planning, looking at the whole issue. It provides a global perspective for new creative ideas. Helps to think more effectively, increasing productivity. The use of a learning method becomes effective if it leads to an improvement in the ability to see the whole picture of a given subject, to see details, to memorize data, to deal with information overload, to solve complex problems, to unlock hidden meaning by dividing information into parts, unlocking surprising creative insights. And ideas, saving time
<b>Equipment needed</b> (stationery, tools, projector, etc.)	Stationery
<b>Comments</b> (own experiences, what is this activity good for, why?)	The map should be clear, legible, colorful, paying attention to the most important things - important to its creator (when creating maps best will be the first associations that come to mind). However, remember that maps are based on maximum numbers - drawings and short passwords are used to create them. The drawback of this kind of work is that the map is readable only for the author - the maps are very individual and can be interpreted differently.
<b>Keywords</b> (for the search engine)	Mind Mapping