

MODULE 3

Training materials for mentors and trainers

This module of the LELLE Kit aims at providing the LELLE Kit users with a list of tested methodological tools and best practices for the development and the evaluation of the three core skill-sets. The main target users are mentors and teachers who intend to incorporate the development of these learning skills into their university curricula. The tools, methods, activities offered within the module were piloted in the Hungarian and Polish universities ensuring that users can select the most appropriate tool/ best practice and/ or adapt and modify for their specific learning area and context.

As a first step within the module, mentors and university teachers should assess their students so that they can adjust their coaching methods (including their learning skills development during lectures and seminars) to the students' entry level and needs. Assessment can be made by applying the profiling tool developed in the first phase of the LELLE project. As per the LELLE concept, profiling is a self-assessment measure for the participating students. The LELLE profiling tool contains a questionnaire in five languages ([English](#), [Dutch](#), [German](#), [Hungarian](#) and [Polish](#)), there are 12-12 questionnaire items on the core skill-sets: Critical Thinking, Problem Solving and Managing own learning process. Students are requested to select the level of agreement on a 6-point Likert scale that is thought to be the most appropriate. There are no good and bad 'answers' – only answers best suiting for the particular student. The profiling tool was first tested an online LimeSurvey form. The structure and the content are also suitable for using other (free) online tools (e.g. Google Forms, SurveyMonkey, Polldaddy, etc.¹). To ensure maximum flexibility for the Users, the LELLE Kit includes the questionnaires in word format.

The other important chapter of the module is the [training materials](#) for mentors and lecturers who intend to incorporate the learning skills into their respective curriculum. The LELLE training material provides clear lesson plans with learning outcomes and suggested activities to facilitate the development and the evaluation of the three targeted skill-sets: Critical Thinking, Problem Solving and Managing own learning process. In order to familiarise lecturers with the lesson plans and activities, a two-day training is suggested to be given to selected/volunteering university teachers who accept and undertake the role of mentoring fellow teachers in incorporating the learning skills development into their respective subject areas, as well as for those who will be teaching the subjects. Having gained an insight to the training materials together with the evaluation of the profiling results will ensure that university lecturers are able to [adjust and/ or adapt](#) the practices/activities according to the needs of the participating students. The LELLE training materials, including the suggested activities with facilitating and evaluation tools, were tested in Hungary and Poland over two semesters.

The content of the module is based on the [findings of the European research](#) of the LELLE partners which aims to identify best practices in the development and evaluation of the three core learning skills in existing university curricula, as well as non-formal educational institutions including employment training agencies.

¹ <https://www.webpagefx.com/blog/internet/11-free-online-survey-tools-compared/>

Materials included in Module 3 of the LELLE Kit are to be considered a first version of educational notes of this kind, that can be developed further and/or completed with other activities or solutions. The appendices of the LELLE training material include the proposed templates that can be used in the elaboration of further activities.

Should the LELLE training material be extended with new activities their publication shall be in the same way as the current materials [Creative Commons – Attribution-NonCommercial 4.0 International (CC BY-NC 4.0)] with the proper reference to the LELLE Kit as the major output of the LELLE project.